



# ZF Mgcawu

Distrik Munisipaliteit / District Municipality

**X6039 UPINGTON 8800**

Tel. (054) 337-2800  
Faks/Fax (054) 337-2888  
E-pos/E-mail hub@bodr.gov.za

Date **29 FEBRUARY 2016**

Dear Sir / Madam

**REQUEST FOR FORMAL WRITTEN PRICE QUOTATIONS FOR THE PURCHASE  
OF 7 LAPTOPS +7 USB MOUSE+ 6 CARRY BAGS+1 BAGPACK+7 COMBINATION LOCKS**

**Quotation 16: 2015/2016**

**(Over R 30 000.00 up to a transaction value of R 1000 000.00 VAT Included)**

Kindly furnish me with a written quotation for the supply of the goods/services as detailed in the enclosed schedule.

The quotation must be submitted on the letterhead of your business and can be post or delivered by hand not later than **14 MARCH 2016**.

to : **Corner of Upington 26 & Dr Nelson Mandela Drive, Upington , 8800.**

Documents may be collected during working hours after **08:30 from 29 FEBRUARY 2016** at the Reception at Z.F Mgcawu District Municipality.

The following conditions will apply :

- Price(s) quoted must be valid for at least thirty (30) days from date of your offer.
- A original Tax Clearance Certificate must be submitted.
- A certified B-BBEE certificate must be submitted.
- Price(s) quoted must be firm and must be inclusive of VAT.
- A firm delivery period must be indicated.
- This quotation will be evaluated in terms of the 80/20 preference point system as prescribed in the Preferential Procurement Policy Framework Act (No 5 of 2000) and for this purpose the enclosed forms MBD 1, MBD 2, MBD 3.1, 3.2, 3.3, MBD 4, MBD 6.1A, MBD 7.1, 7.2, 7.3, MBD 8, MBD 9. must be scrutinized , completed and submitted together with your quotation.
- The successful provider will be the one scoring the highest points .
- Criteria for scoring is : **80 pionts for Price , 20 points for B-BBEE status level contributor**

**NB : No quotations will be considered from persons in the service of the state<sup>o</sup>**

Failure to comply with these conditions may invalidate your offer .

Yours faithfully

**Mr. E Ntoba**

Municipal Manager

*DELIVERY ADDRESS :*

**ZF MGCAWU District Municipality**

**Corner of Upington 26 & Dr Nelson Mandela Drive**

**Upington**

---

**8800**

---

<sup>o</sup> *MSCM Regulations : "in the service of the state" means to be -*

*(a) a member of -*

*(i) any municipal council ;*

*(ii) any provincial legislature ; or*

*(iii) the National Assembly or the National Council of Provinces ;*

*(b) a member of the board of directors of any municipal entity ;*

*(c) an official of any municipality or municipal entity ;*

*(d) an employee of any national or provincial department , national or provincial public entity or constitutional ;  
institution within the meaning of the Public Finance Management Act , 1999 (Act No. 1 of 1999) ;*

*(e) a member of the accounting authority of any national or provincial public entity ; or ;*

*(f) an employee of Parliament or a provincial legislature ;*

---

## **Specifications of 6 Laptops**

---

I3 CPU

DVDRW

4GB DDR

500GR HDD

USB Mouse

Laptop Carry bag

Laptop Combination Lock

## **Specifications of 1 Laptop**

I 5 CPU

DVDRW

1 TB

8GB DDR Memory

Genius 15.6 Back pack

Combination lock